



## EMPLOYMENT OPPORTUNITY

### Assistant Manager, Thunder Farms

Term full time

#### Duties:

- (i) Assist in the day-to-day operations of the Farming Operation;
- (ii) Assist in directing and coordinating planting, irrigation, fertilization, maintenance, harvesting, grading, storage, sale and transportation of crops and farm produce;
- (iii) Assist in ensuring that the assets, plant, vehicles, equipment, stores and improvements required for the Farming Operation are secure and are well maintained;
- (iv) Assist in exploring opportunities and assist in applying for any available capital grants to reduce the financial burden of Thunderchild;
- (v) Assists the Manager in using crop budgets, ensure all inputs have been ordered and will be available in time for seeding;
- (vi) Assist Manager in liaising with other industry contacts such as input suppliers, equipment dealers, grain elevators etc. and to ensure that the farm is adequately supplied with all of its needs and has outlets for its grain;
- (vii) Support the Manager in ensuring that the Farming Operation is conducted in compliance with all applicable laws, statutes, regulations, by-laws, rules and codes (including, without limitation, any environmental, health and safety requirements);
- (viii) Assist in the undertaking the Farming Operation in a sustainable manner having regard to environmental outcomes, objectives and practises stated in the business plan of Thunderchild or otherwise communicated by Thunderchild to the Manager;
- (ix) Assist in dealing with all suppliers;
- (x) arranging for such insurance as may be required from time to time including but not limited to Crop Insurance and registering with Agri Stability at SCIC;
- (xi) Prepare any requisitions for expenditures as approved from time to time by Thunderchild;
- (xii) Assist in preparing an annual operating plan, including a budget, cash flow schedule and a capital expenditure plan for approval by Thunderchild (the Operating Plan). The Operating Plan shall be presented to the entire board of directors of Thunderchild on an annual basis at a time and place as designated by Thunderchild and shall not be amended or varied from unless expressly agreed in writing by Thunderchild;
- (xiii) Assist in the reporting on a monthly basis as to performance pursuant to the Operating Plan;
- (xiv) attending to the repair, maintenance, and general upkeep of the Lands, including any buildings thereon, and the Equipment.



**MINIMUM REQUIREMENTS:**

- Post-secondary education and training in the form of a degree, diploma or certificate in Agriculture or an equivalent combination of education and experience.
- A1 license
- Experience working in a farming operation
- Willing to be subjected to random alcohol and drug tests

**CLOSING DATE:** Will remain open until filled.

**HOW TO APPLY:** Please submit your detailed cover letter, resume and references to:

Director of Operations  
Thunderchild First Nation  
Box 600 Turtleford, SK S0M 2Y0  
Phone: 306.845.4300 Fax: 306.845.3230  
Email: [linda.okanee@Thunderchild.ca](mailto:linda.okanee@Thunderchild.ca)